FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00051736-A **Type of Permit:** FILMING **Release Date:** 04/25/2012

Production Company TOPSPIN CREATIVE CORP

Insured Company Name TOPSPIN CREATIVE CORP
Contact Phone No. 1 212-532-0901
Contact Phone No. 2
Fax
Address 220 5TH AVE, STE 800
NEW YORK, New York 10001

Production Title JOURNEY

Type of Production Documentary

Producer Masahiro Ito

Director Masahiro Ito

1st AD Ujon Kang

Production Manager Yuki Ito

FilmL.A. Coordinator Erica Wade

Location Manager Yuki Ito
Primary Phone Mobile - 917-617-1396
Secondary Phone

Location Assistant Yuki Ito
Primary Phone Mobile - 917-617-1396
Secondary Phone

Fees

LA CITY GSD - SECURITY OFFICERS	$328.00
FILMLA MONITOR FEES	$120.00

Total Permit Fee $448.00

Number of Locations 1

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Summary Information — Location

Permit Number F00051736-A
Production Company TOPSPIN CREATIVE CORP
Insured Company TOPSPIN CREATIVE CORP
Production Title JOURNEY

Location Manager Yuki Ito
Primary Phone Mobile - 917-617-1396
Secondary Phone

Location Address 200 N Spring St, Los Angeles, CA, 90012

Location Name LOS ANGELES CITY HALL

Location Type Government Building/Facility

Location Description LOS ANGELES CITY HISTORIC GOVERNMENT BUILDING.

Film Dates 4/25/2012 - 4/25/2012 12:00 - 14:00 1 day

Open or Closed to the Public Open

Generic Conditions
All vehicles must be parked on private property
FilmLA Monitor required at a minimum of four hours.
Must comply with attached conditions
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached documents
City Hall July 2009.pdf
Downtown Filming Guildelines 2010.03.01.pdf

Equipment on Location

Type	Quantity
Vans	2

Personnel on Location

Type	Quantity
Cast	2
Crew	10
FilmL.A. Monitor (s)	1
GSD Officer(s)	1
Spot Check	1

Filming Activities Equipment on property; Equipment on sidewalk & street; Exterior establishing shots; Handheld equipment; Interior and exterior dialogue;

Jurisdiction **Political:** Los Angeles City - Council District 09 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 634 **Grid:** G3

Location Notes
FILMLA KEEPS CITY HALL CALENDAR.

RESERVATIONS FOR FILMING MUST BE MADE WITH PRODUCTION PLANNING FOR PREP/STRIKE AND FILM DATES.

PRODUCTION PLANNING WILL COORDINATE ALL SCOUTS AND WALK THROUGHS.

COMPANY MUST RE-ROUTE ALL AFFECTED BUS STOPS WITHIN CLOSURES

Approvals

LOS ANGELES POLICE DEPARTMENT	Mark Buck
LOS ANGELES CITY DEPARTMENT OF GENERAL SERVICE-OFFICE OF PUBLIC SAFETY	Gennadiy Danilkevich
LOS ANGELES CITY DEPARTMENT OF GENERAL SERVICES - SPECIAL EVENTS	Amy Soule

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Summary Information — Location

Permit Number	F00051736-A	**Location Manager**	Yuki Ito
Production Company	TOPSPIN CREATIVE CORP	Primary Phone	Mobile - 917-617-1396
Insured Company	TOPSPIN CREATIVE CORP	Secondary Phone	
Production Title	JOURNEY		

Coordinator Note *AREAS TO BE FILMED: SPRING ST STEPS, ROTUNDA, FORECOURT, HALLWAYS, 4TH FLOOR BALCONY OVERLOOKING ROTUNDA*

FILMING ALLOWED IN ONLY ONE AREA AT A TIME

HAND HELD EQUIPMENT AND CAMERA ON TRIPOD

TRIPOD MUST HAVE RUBBER FEET TO PROTECT FLOORS OR BE PLACED ON LAYOUT BOARD

INTERIOR AND EXTERIOR INTERVIEWS AND B-ROLL FOOTAGE

Coordinator Note *1 GSD OFFICER REQUIRED 1100-1500 HRS (4 HOUR MINIMUM)*

Coordinator Note *1 FILM LA MONITOR REQUIRED 1100-1400 HRS*

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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SPECIAL FILMING CONDITIONS
LOS ANGELES CITY HALL

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

The City of Los Angeles recently completed a $300 million dollar renovation and restoration of the historic Los Angeles City Hall. Since its construction, this unique building has been one of Los Angeles' most popular locations. To preserve and protect the historic integrity of the building, while allowing production to continue, the following Special Filming Conditions have been established.

PRE-PRODUCTION:

- **FilmL.A. will coordinate all scouting activity at City Hall**. City staff is generally required when scouting City Hall. FilmL.A. will determine when City staff is needed, and if necessary, coordinate the meeting.
- **Companies wanting to use City Hall must first reserve the facility through FilmL.A.'s reservation system.** FilmL.A. will maintain a calendar of filming activity, reserved filming activity and all special events at City Hall.
- **FilmL.A. will coordinate all filming activity at Los Angeles City Hall.**
- **A General Services representative and a General Services security officer will be required on all production tech scouts.**
- **During the tech scout, the production company must provide all anticipated filming activity information.** This information should include, but not be limited to, areas to be used for filming, lighting design, movements of cast and crew, equipment storage, equipment parking, catering, base camp, etc.
- **Following the tech scout, the production company must provide FilmL.A. a written, detailed list of final requests,** including, but not limited to, areas to be used for filming, placement of lights, removal or additions of signs, equipment storage, etc.
- **Removal of art work or signage must be approved by FilmL.A.** FilmL.A. will coordinate all requests with General Services.
- **Furniture removal is prohibited without prior approval.** If permission is granted, all removal details must be clearly stated on the permit.
- **To ensure agreement between the production company and the City regarding the condition of City Hall and the surrounding areas**, a pre-prep and post-strike walkthrough will be required with a General Services representative.
- **The FilmL.A. permit must reflect all activity in City Hall and surrounding areas.** Activity other than what is listed on the permit will not be allowed.

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SPECIAL FILMING CONDITIONS, LOS ANGELES CITY HALL, PRE-PRODUCTION CON'T:

- **Notification of filming will be coordinated and performed by FilmL.A.** FilmL.A. will ensure that the elected officials, city employees and the general public engaged in activity at City Hall are made aware of all film production activity.

- **Board of Public Works Hearing Room and the Mayor's Conference room are available for filming on a limited basis.** These rooms are regularly used to conduct city business, but will be made available for filming whenever possible.

PRODUCTION CONDITIONS:

- **For security purposes, all equipment will be searched prior to entering the building.** Cast and crew will also be required to pass through metal detectors**.**

- **Production company must provide the General Services Security Office with a complete list of names and drivers' license numbers** of all cast and crew prior to any activity. Certain individuals may be exempt for personal security purposes

- **Production company must provide badges for all cast and crew.** Badges should include picture identification and the production company's name or logo.

- **FilmL.A. Monitors will be required for all prep, strike and filming days.**

- **Access for the public and City Hall employees must be maintained at all times.** Intermittent pedestrian control is permissible during filming when stated on the permit.

- **Company must provide ample public signage regarding filming activity.**

- **Company must use layout board (or similar material) wherever equipment is moved or placed.** All equipment must have rubber or padded protectors on the equipment feet or equipment bottom.

- **Company must provide protection for walls wherever equipment is placed near walls.** Equipment may not be closer than 6 inches from walls.

- **Company must use the service elevator for the movement of equipment.** Other elevators are for city employees and the general public.

- **Adhesive tape shall not be used on painted surfaces including the interior and exterior metal frames of the windows**.

- **Window screens are permissible on the Temple Street and 1st Street windows.** Window screens may be hung from the 4th floor rooftop, but due to constant wind, counter weights must be used to secure screens. Gel may not be used on these windows.

- **Catering will be only allowed at the Triforium (or Fletcher Bowran Square) on Northeast corner of Main Street and Temple Street.** Crafts Services may be set up in the forecourt area on the Spring Street Steps. Layout board must be used under all craft service equipment & trash receptacles at all times. Catering is not allowed on the South Lawn of City Hall (1st Street).

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SPECIAL FILMING CONDITIONS, LOS ANGELES CITY HALL, PRODUCTION CON'T:

- **Equipment parking and/or lane closures are generally allowed on the following streets:**
  - South side of Temple Street from Spring Street to Main Street
  - North side of 1st Street from Spring Street to Main Street
  - Main Street may be used to load and unload at loading dock area only.
  - NO VEHICLES ARE ALLOWED TO PERMANENTLY PARK ON MAIN STREET AT ANY TIME.
- **Vehicles may not be parked on streets directly below the Mayor's Office.**
- **Company must work with MTA and DASH if bus stops need to be moved.**
- **Sidewalks surrounding City Hall may be used for filming activity** provided a minimum of 5 feet of public access is maintained at all times.
- **No cast and crew parking is allowed on area streets.** Company must provide off-street parking.
- **Company may base camp at the parking lot located at the corner of 4th Street and Main Street from 7:00am –10:00pm only, unless otherwise approved by FilmL.A.**
- **No cabling across Main Street, Spring Street, Temple Street or Los Angeles Street.**
- **In order to prevent damage, lighting must be kept away from all signs or vegetation.**
- **Company must return locations used for filming and equipment set-up to the same or better condition.**
- **Food and drinks, other than water and products used on-camera are not allowed in City Hall.**
- **Trash receptacles must be provided. All self-generated trash must be removed at the end of each day.**

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SPECIAL CONDITIONS FOR LOCATION FILMING IN DOWNTOWN LOS ANGELES
(Standard Filming Requirements continue to apply where not superseded below)

1. DEFINITION OF TERMS

a. Downtown Los Angeles, for the purposes of these conditions, shall be defined as the area North to South from the 101 Freeway to the 10 Freeway; East to West from the Los Angeles River to the 110 Freeway.

b. The Downtown Los Angeles Neighborhood Council boundaries (**DLANC boundaries**), for the purpose of these conditions, shall be defined as bordered on the North and East at the 101 Freeway from the 110 Freeway east to Los Angeles Street, south to 4th Street, east to Alameda Street, south to 7th Street, east to the Los Angeles River; on the South by the 10 Freeway from the 110 Freeway to the Los Angeles River; on the West by 110 Freeway from the 10 Freeway to the 101 Freeway. (This area is the same area as defined above as Downtown Los Angeles, but excludes the Little Tokyo and Arts District neighborhoods.)

c. Residential buildings shall be defined as any building with legal residential occupants (mixed-use, adaptive reuse, artist-in-residence (A.I.R.), SROs, residential hotels, condominiums and apartment buildings). DLANC will maintain an accurate and contemporary listing of all residential buildings showing a 100-foot radius from each building so as to identify any areas both inside and outside of that radius.

d. The Broadway Entertainment District (aka Broadway Theatre District), for the purposes of these Conditions, shall be defined north to south as Broadway from 3rd Street to Olympic Boulevard, and east to west from Frank Court to Lindley Place (aka St. Vincent Alley Court), or the equivalent mid-block point to either of these alleys where the alley is not present, including any theater loading facilities, defined as any public or private surface parking lot, parking garage, public street or curb area adjacent to, or utilized by, a theater. If, in the future, the City adopts an ordinance with regulations governing filming in this area, such regulations shall supersede these Filming Conditions.

e. The Old Bank District residential overlay, for the purposes of these Conditions, shall be defined as the area bound by South Spring St., West 5th St., West 4th St., and Werdin Pl.

2. FILMING STANDARD HOURS AND DAYS

a. Filming activity, or any production-related activity including but not limited to activities such as base camps, catering, generators, etc., within the **DLANC boundaries** is restricted to the hours of 6:00 a.m. to 11:00 p.m. within a 100-foot radius of any residential building. Filming activity in the **Broadway Entertainment District** is restricted to the hours of 6:00 a.m. to Midnight within a 50-foot radius of any residential building. **Old Bank District** is restricted to the hours of 7:00 a.m. to 10:00 p.m. within a 100-foot radius of any residential building**.** No extension of the standard filming hours for

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filming or any disruptive production-related activity shall be allowed until a signature survey has been properly submitted. Proof of signature surveys shall be made available to DLANC upon request.

b. No film permits may be issued along Main and Spring Streets from 2nd to 9th Streets, or on any block of 2nd through 9th Streets between Los Angeles and Spring during the Downtown Art Walk, currently held on the second Thursday of each month. Filming inside of private buildings or entirely on private property during this time is permitted so long as there are no external impacts.

c. No filming may be conducted in close proximity to major public events anywhere in Downtown Los Angeles as permitted by the LAPD, or identified with 30 days notice to the City's Designated Film Permit Contractor by DLANC. Film permits may be considered in light of major public events on a case-by-case basis so long as their issuance will not cause further disruption to Downtown businesses and residents during such events.

3. RESIDENTIAL AND MERCHANT PROTECTIONS IN THE DLANC BOUNDARIES

a. A film permit may include no more than 300 feet of curb lane per city block for the parking of film production vehicles, crew or equipment. Requests for additional amounts of curb lane shall require a signature survey. The **Broadway Entertainment District** is exempt from this restriction.

b. Production personnel (and equipment utilized by the production company) shall not block the sidewalk area in front of an open commercial business or a residential building, including residential patios, windows, doorways, or entryways, unless the production company has secured the permission of the merchant and/or property owner. Where the commercial business is one that is primarily open in the evening and nighttime hours, the production company, their cast and crew may not block the access to and signage of such establishment (as seen from the street), without permission of the merchant and/or property owner during the hours of operation of the business.

c. Customers, employees, residents, and guests of affected properties shall be allowed free ingress/egress to all buildings, merchants, and parking facilities. Arrangements shall be made to ensure access to deliveries, trash pickup, residential move-in/move-out, and vendor access to the properties/merchants during productions.

d. All commercial businesses must prominently post hours of operation and contact phone numbers, and residential buildings must have a designated contact person authorized to give permission. Special events held by commercial businesses, outside of normal business hours, must also be posted in advance, and production companies must provide full access and visibility during such events.

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4. NOISE, FUMES, AND LIGHTING WITHIN THE DLANC BOUNDARIES

a. Generators, portable toilets or toilet vehicles, and outdoor food preparation using charcoal or gas grills must be a minimum of 50 feet (horizontally) from any residential window or entrance. If it is physically impossible for a generator to be a minimum of 50 feet from residential windows or entrances, the generator shall be placed as far away as possible and vented away from residential windows and entrances. However, under no circumstances shall a generator be placed directly underneath a residential window.

b. Film productions must focus lighting on the filming area only and make every effort to shield the lighting from adjacent properties, pedestrians, and patrons of commercial businesses at all times. Exceptional lighting (e.g., Musco and Bebee lighting) outside of regular filming hours shall not be allowed without a signature survey of the affected merchants and/or property owners. **Signature survey shall be required for Exceptional lighting within the Old Bank District between the hours of 6:00 p.m. and 6:00 a.m.** Under no circumstances shall lighting be directed onto oncoming traffic.

c. Film production companies are required to completely remove all trash, food, and cardboard boxes, etc. from the general vicinity at the end of each filming day. Film production companies will be held responsible for the actions of catering companies they employ to provide food for the cast and crew.

5. SPECIAL REQUESTS AND EXCEPTIONS REVIEW AND NOTIFICATION WITHIN THE DLANC BOUNDARIES

a. Helicopters shall not be granted permits for landing at non-certified helipads before and after approved filming hours. All aerial filming productions must provide upon request a copy of an approved FAA Form 7711-2, or other official waiver, along with a copy of the briefing on the flight operations for all participating persons or property.

b. No film permit shall be construed as a waiver of 14 CFR § 91.119, 14 CFR § 91.515(a) or 14 CFR § 91.303(e), dictating federal flight altitude regulations, for purposes of non-participating persons or property (see attachment).

c. Notification beyond the standard 500-foot radius will be made to affected residents and merchants for high impact activity that is likely to cause interference with adjacent properties of people such as car chases, simulated gun fire, explosions, screams for help and other loud noises, helicopter activity, road closures or other such exceptional activities that might cause a police response to the filming location. High impact filming activity must be preceded by notifications at least two days in advance. The City's Designated Film Permit Contractor or the production company shall consult a designated DLANC representative when an applicant requests a permit for high impact filming activity with less than two days notice.

d. Due to the location of building air intake systems on Lower Grand Avenue, no special effects, including smoke, steam or fog, may occur in that area without first obtaining

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clearance from the appropriate building contacts and maintenance engineers. Contact must be made at least 48 hours prior to the proposed effect(s).

6. FILMING-RELATED CONGESTION WITHIN THE DLANC BOUNDARIES

a. The City's Designated Film Permit Contractor will ensure that the impact from filming at recurrently used locations is minimized to the affected residents and businesses.

b. In rush hour restricted lanes, as designated by LADOT, no Intermittent Traffic Control (ITC) shall be permitted during Rush Hours (7:00 a.m. – 9:00 a.m. and 4:00 p.m. – 7:00 p.m., Monday through Friday). No simultaneous closures or ITC of both the Second and Third Street Tunnels will be permitted.

c. Production companies shall request the posting of "no parking" signs, lane or street closures with LADOT for the day(s) that they are "on site" only. When closures are not necessary for the day(s) requested, production companies shall report the changes to the City's Designated Film Permit Contractor, who shall notify LADOT, who must revise and/or remove parking signs, as necessary.

d. Production companies must provide adequate detour and directional signage when street closures are in place, conforming to current LADOT standards and practices. Detour routes must accommodate large, semi and tractor trailer trucks and public transit vehicles.

7. ENFORCEMENT OF CONDITIONS

a. In accordance with the terms of their work permit issued from LAPD, off-duty or retired police officers must, upon reporting to a work site, review and ensure compliance with conditions outlined on the filming permit. Officers shall ensure compliance with arrival and departure time, and shall not allow any activity or conduct that is in violation of local or state law, nor allow any filming condition that is not authorized by the permit. Variations from the requirements of the permit are not allowed unless approved by an authorized representative of the City's Designated Film Permit Contractor.

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ATTACHMENT

(Note: The following are the most current federal flight altitude regulations as of November 2007. The regulations could change at any time.)

§ 91.119 Minimum safe altitudes: General.

Except when necessary for takeoff or landing, no person may operate an aircraft below the following altitudes:
(a) Anywhere. An altitude allowing, if a power unit fails, an emergency landing without undue hazard to persons or property on the surface.
(b) Over congested areas. Over any congested area of a city, town, or settlement, or over any open air assembly of persons, an altitude of 1,000 feet above the highest obstacle within a horizontal radius of 2,000 feet of the aircraft.
(c) Over other than congested areas. An altitude of 500 feet above the surface, except over open water or sparsely populated areas. In those cases, the aircraft may not be operated closer than 500 feet to any person, vessel, vehicle, or structure.
(d) Helicopters. Helicopters may be operated at less than the minimums prescribed in paragraph (b) or (c) of this section if the operation is conducted without hazard to persons or property on the surface. In addition, each person operating a helicopter shall comply with any routes or altitudes specifically prescribed for helicopters by the Administrator.

§ 91.515 Flight altitude rules.

(a) Notwithstanding §91.119, and except as provided in paragraph (b) of this section, no person may operate an airplane under VFR at less than—
(1) One thousand feet above the surface, or 1,000 feet from any mountain, hill, or other obstruction to flight, for day operations; and
(2) The altitudes prescribed in §91.177, for night operations.

§ 91.303 Aerobatic flight.

No person may operate an aircraft in aerobatic flight—
(a) Over any congested area of a city, town, or settlement;
(b) Over an open air assembly of persons;
(c) Within the lateral boundaries of the surface areas of Class B, Class C, Class D, or Class E airspace designated for an airport;
(d) Within 4 nautical miles of the center line of any Federal airway;
(e) Below an altitude of 1,500 feet above the surface; or
(f) When flight visibility is less than 3 statute miles.

For the purposes of this section, aerobatic flight means an intentional maneuver involving an abrupt change in an aircraft's attitude, an abnormal attitude, or abnormal acceleration, not necessary for normal flight.

[Doc. No. 18834, 54 FR 34308, Aug. 18, 1989, as amended by Amdt. 91– 227, 56 FR 65661, Dec. 17, 1991]

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